

The MISSION of the Willow Creek Community Services District is to deliver efficient, environmentally sound, economical, and compliant services to the residents of Willow Creek. We are committed to providing reliable, high quality water, street lighting, wastewater services and well maintained parks and recreation facilities.



BOARD OF DIRECTORS – SPECIAL MEETING

Wednesday January 17th, 2024

9:30 a.m.

135 Willow Rd., Willow Creek – District Office

MINUTES

Pg. 1 of 1

Public may join in person or by ZOOM

Use ZOOM Meeting ID: 414 162 5718 (<https://zoom.us/j/4141625718>)

or DIAL IN: 1-669-900-6833 (press *9 to raise your hand to speak and *6 to mute/unmute)

1. **CALL TO ORDER – ROLL CALL & DETERMINATION OF A QUORUM**

Board Chair, R. Morrison called meeting to order at 9:30. All Directors present; J. Stanfield, S. Hughes, E. Duggan and C. Snow. Staff; General Manager Susan O’Gorman.

2. **ADOPT AGENDA**

Copy of Agenda for this special meeting January 17, 2024: For review and approval. MSC (Duggan/Snow) move to approve the agenda. Motion passed.

3. **TRAINING**

- 3.1. Board to watch video on Ethics Training, California law AB 1234 (approximately 2 hrs)
Board and Staff watched and discussed the Ethics training.

4. **Break – 12 pm to 1 pm**

5. **STRATEGIC PLANNING (starting 1 pm) Meeting called back to order at 1:09 .m.**

- 5.1. Board to review list of possible District powers per LAFCo
Board reviewed the LAFCo powers, what the district currently has and what powers are offered for special Districts.
- 5.2. Board to discuss history and strategic planning of Water Department
Manager O’Gorman told about what has been updated redwood tank to steel bolted tanks etc. Manager O’Gorman then talked about the pipes are aging, and we did take on a few systems as the district grew. Hodgson, Gambi, The Terrace etc. Our treatment plant has a computer system that will have to be replaced at some point. Staff had a crash in 2017 and the plant had to be ran by hand. Staff is still working with CRWA on a tank for the Brannan Mtn site.
- 5.3. Board to discuss history and strategic planning of Recreation Department
Board discussed the possibility of a property assessment. Would it be fair to Willow Creek, with all our outlaying areas using the parks too? Something to be considered. We have a big grant upgrading Veterans Park. There is so many positive things coming to Veterans Park. The town of Willow Creek has impressive park system for the size of our community.

6. **ITEMS FROM THE FLOOR**

NO items from the floor.

7. **ADJOURNMENT** E. Duggan announced that he had to leave. MSC (Hughes/Duggan) move to adjourn the meeting at 3:31 p.m. Motion passed.