

The MISSION of the Willow Creek Community Services District is to deliver efficient, environmentally sound, economical, and compliant services to the residents of Willow Creek. We are committed to providing reliable, high quality water, street lighting, wastewater services and well maintained parks and recreation facilities.



BOARD OF DIRECTORS –SPECIAL MEETING
Thursday June 12, 2025
5:30 p.m.
135 Willow Rd., Willow Creek – District Office
MINUTES

Pg. 1 of 1

Public may join in person or by ZOOM
Use ZOOM Meeting ID: 414 162 5718 (<https://zoom.us/j/4141625718>)
or DIAL IN: 1-669-900-6833 (press *9 to raise your hand to speak and *6 to mute/unmute)

1. CALL TO ORDER – ROLL CALL & DETERMINATION OF A QUORUM

Members of the audience are invited to make comments regarding any subject appropriate to Willow Creek Community Services District. Whenever possible, comments should be made on items appearing under a specific agenda item. We are interested in public comments now or at the time the issue is discussed, although we may not discuss or take action on such items during this meeting.

S Hughes called the meeting to order at 05:32pm. Directors present; J.Stanfield and E. Duggan. Excused R. Morrison and C. Snow. Staff; General Manager Susan O’Gorman. No others present.

2. ADOPT AGENDA

Copy of Agenda for this meeting June 12, 2025. For review and approval.
MSC (Stanfield/Duggan) move to approve the agenda. Motion passed

3. UNFINISHED BUSINESS

- 3.1. Board review bids for the Brannan Mountain Water Storage Tank. Staff recommends awarding bid to R. Brown Construction Company Inc. for \$1,854,400 as they are the lowest responsive and responsible bidder. Board vote required.

Staff explained that the bids received by R. Brown will allow the larger tank of 650k to be built with the exception that if there are some change orders we could go over budget. However, the District has money in savings that could cover the possible change orders. Staff recommends constructing the 650k tank because even with some money out of savings it will be worth the additional 241k gallons in storage.

MSC (Duggan/Stanfield) motioned to accept R. Brown bid for \$1,854,400 for the 650k water storage tank.

4. ITEMS FROM THE FLOOR

Anyone wishing to address the Board on any items not found on the Agenda may do so at this time. A written Request for public comment should have been submitted to the Secretary to the Board prior to the Call to Order.

none

5. ADJOURNMENT

A request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, by contacting General Manager Susan O’Gorman at least 24 hours prior to the commencement of the meeting.

MSC (Stanfield/Hughes) make a motion to adjourn at 05:42 pm. Motion passed