

The MISSION of the Willow Creek Community Services District is to deliver efficient, environmentally sound, economical, and compliant services to the residents of Willow Creek. We are committed to providing reliable, high quality water, street lighting, wastewater services and well maintained parks and recreation facilities.



BOARD OF DIRECTORS – SPECIAL MEETING
Wednesday February 11th, 2026
1:30pm.
135 Willow Rd., Willow Creek – District Office
MINUTES

Pg. 1 of 1

Public may join in person or by ZOOM
Use ZOOM Meeting ID: 414 162 5718 (<https://zoom.us/j/4141625718>)
or DIAL IN: 1-669-900-6833 (press *9 to raise your hand to speak and *6 to mute/unmute)

1. CALL TO ORDER – ROLL CALL & DETERMINATION OF A QUORUM

Members of the audience are invited to make comments regarding any subject appropriate to Willow Creek Community Services District. Whenever possible, comments should be made on items appearing under a specific agenda item. We are interested in public comments now or at the time the issue is discussed, although we may not discuss or take action on such items during this meeting.

Board Chair C. Snow called the meeting to order at 01:36pm. Directors present; J. Stanfield, S. Hughes, E. Duggan. Staff present; General Manager Susan O’Gorman. None on zoom or in public. Excused: R. Morrison

2. ADOPT AGENDA

Copy of Agenda for this special meeting February 11, 2026: For review and approval. MSC(Stanfield/Hughes) move to approve the agenda. Motion passed.

3. TRAINING

- 3.1. Board to watch video on Ethics Training, California law AB 1234 (approximately 2 hrs)
Board and staff watched the video on Ethics Training, California law AB 1234.

4. Break – 3:30 pm to 5:30 pm

5. STRATEGIC PLANNING (starting 5:30 pm)

- 5.1. Board to review list of possible District powers per LAFCo
Board reviewed the list of possible District powers per LAFCO.
- 5.2. Board to discuss history and strategic planning of Water Department
Board discussed history and strategic planning of Water Department
- 5.3. Board to discuss history and strategic planning of Recreation Department
Board discussed history and strategic planning of Recreation Department
- 5.4. Staff recommends update to Recreation Fee Schedule
Board vote required.
Board discussed recommendations by staff regarding update to Recreation Fee Schedule. Will further discuss and vote at next regular board meeting.
- 5.5. Board to discuss creation of Recreation Coordinator / Camp Counselor position
Board gave direction for R. Morrison and Susan O’Gorman to finalize camp counselor description to be voted on at next regular board meeting.

6. ITEMS FROM THE FLOOR

Anyone wishing to address the Board on any items not found on the Agenda may do so at this time. A written Request for public comment should have been submitted to the Secretary to the Board prior to the Call to Order.
none.

7. ADJOURNMENT

A request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, by contacting General Manager Susan O’Gorman at least 24 hours prior to the commencement of the meeting.

MSC(Hughes/Stamfield) move to adjourn at 7:19pm. Motion passed

The next regular Board of Directors meeting is scheduled for Thursday February 26th, 2026